



Rehabilitation Plantations Limited

(A Joint Venture of Govt. of India & Govt. of Kerala)

CIN-U01119KL1976SGC002799

GSTNo:- 32AAACT8105A1Z2

Regd. Office: PUNALUR-691 305, KOLLAM DIST., KERALA, INDIA

An ISO 9001 & 14001
Certified Company



Tender Notice

Tender is invited for the Design & develop a responsive, bilingual website with default page in Malayalam language (Malayalam and English). Tendered rate shall be include Hosting, training & AMC support after implementation for a minimum period of two years.

Payment to be effected by online for	
Cost of tender form	₹ 590/- (all inclusive)
EMD	₹ 5,000/-
Important dates	
Last date and time of Submitting tender	24.11.2025, 3 P.m.
Bids opening date & time	24.11.2025 4 P.m.

For more details, visit: www.rplkerala.com

Sd/-

RPL/F-7060/2025-26/1669

dt 28 .10.2025

MANAGING DIRECTOR

REHABILITATION PLANTATIONS LIMITED, PUNALUR (RPL)

KOLLAM DIST, KERALA-691305

(A Joint Venture of Govt. of INDIA & Govt. of KERALA)

**TENDER FOR DESIGN, DEVELOPMENT, HOSTING &
MAINTENANCE OF OFFICIAL WEBSITE FOR REHABILITATION
PLANTATIONS LIMITED (RPL)**

(RPL/F-7060/2025-26/1669 dated 28.10.2025)



Rehabilitation Plantations Ltd, Registered Office, Punalur (P.O),

Kollam Dist, Kerala – 691305, India

Email: mdrplpunalur@gmail.com, | Website: www.rplkerala.com

Phone: +91-475-2222971, +91-475-2222972

TENDER FOR DESIGN, DEVELOPMENT, HOSTING & MAINTENANCE OF OFFICIAL WEBSITE FOR REHABILITATION PLANTATIONS LIMITED (RPL)

1. Introduction

Rehabilitation Plantations Limited (RPL), a Government-owned company established in 1976, invites bids from qualified and experienced agencies for the re-design and development of its official website. The existing website www.rplkerala.com developed and maintained by the Centre for Development of Imaging Technology (C-DIT), operates on an out dated Content Management Framework (CMF). RPL seeks to modernize its online presence with a responsive, bilingual (English and Malayalam) with default page in Malayalam language and English as optional, user-friendly, and GIGW (Guidelines for Indian Government Websites) compliant website to serve as a one-stop information portal for the public, stakeholders, and beneficiaries.

GENERAL TERMS AND CONDITIONS

1. An amount of **₹5,000/- (Rupees Five thousand only)** towards **earnest money (EMD)** must be deposited in the form of demand draft drawn in favour of **“Managing Director, Rehabilitation Plantations Ltd”, payable at Punalur/RTGS in A/c No.45083070000016 IFSC-CNRB0014501, CANARA BANK, BRANCH-II, Punalur**. No interest will be paid on the earnest money deposited by the bidder. Tender Document without earnest money will be summarily rejected. The EMD and Security Deposit are exempted for MSME/NSIC etc. (Certificate to be submitted for exemption). The EMD will be refunded if the offers have not been accepted based on request.
2. The vendor may please deposit non-refundable **Tender Document Fee of ₹500/- +GST extra i.e. (₹590/-) (Rupees Five Hundred and ninety only)** in the form of Demand draft drawn in favour of **“Managing Director, Rehabilitation Plantations Ltd”, payable at Punalur/RTGS in A/c No.45083070000016 IFSC-CNRB0014501, CANARA BANK, BRANCH-II, Punalur**. The last date for submission of bid is **24th November, 2025 up to 3:00 P.M. The Tender document should be addressed to: Managing Director, Rehabilitation Plantations Ltd, Head Office, Punalur (P.O), Kollam Dist, Kerala - 691305**. The document may be submitted in the Purchase department. Bids received after 3:00 P.M. will not be accepted or considered under any circumstances.
3. The hard copy of the Tender to be submitted should be mentioned with subject as **“Tender for Design, Development, Hosting & maintenance of RPL website”** All the required documents should be enclosed along with the tender.
4. Tenderers can seek clarifications, raise queries etc. related to Tender by 20.11.2025 via email to rplcommercial@gmail.com. The clarifications sought or queries raised will be replied within 03 working days of the last date of queries submission date and uploaded on the website of the company under www.rplkerala.com. No clarifications in any other form will be provided.

5. The Managing Director, Rehabilitation Plantations Ltd. reserves the right to reject any application without assigning any reasons whatsoever.
6. The successful tenderer should remit a security deposit @ 5% of the total value (before tax) for the due performance of the contract. Their EMD will be adjusted as part of the security deposit. Exemptions, if any, will be allowed as per Government Order and EOI condition for MSME.
7. The contract shall be concluded on issue of work order by the company & will be binding on the contract.
8. The rate quoted in the financial bid will be taken as **inclusive of all, but breakup cost for each item, design and development hosting & SSL certification, training & domain charges/year, taxes & cess should be submitted separately.**
9. Govt. Duties, Taxes etc are as applicable at the time of billing to be paid by vendor.
10. The tenderer agrees that time wherever specified is the essence of the contract. Implementation of the Work should be successfully completed within the period specified in the work order of the Company. If the contractor fails to complete within the specified time, the Company reserves the right to make alternative arrangements at the risk and loss of the defaulter and the difference in cost will be recovered from the defaulter through legal means/revenue recovery proceedings/ from any amount due to the contractor from the company.
11. Special conditions, if any, written on the tender or attached with the tender will not be applicable to the contract unless they are expressly accepted by the Company in writing.
12. Company has the right to use the services of external experts to evaluate the proposal by the bidders and share the content of the proposal either partially or completely with the experts for evaluation.
13. The Company reserves the right to enforce forfeiting of the EMD in case the tenderer withdraws his offer within validity period or fails to complete the work as per requirement of the Company.
14. The Security deposit is liable to be forfeited in the event of any breach of contract by the Contractor. In case there is no liability, the security deposit will be released after the satisfactory completion of the work.
15. If the date of tender happens to be a holiday, the tender will be opened on the next working day.
16. The Managing Director of the company reserves the right to accept or reject any or all tenders in part /or full without assigning any reason thereof. The Company also reserves the right to Short close / cancel the Contract in its sole discretion as deemed fit without assigning any reason thereof.

17. Any dispute arising out of this contract, all suits or other legal proceedings in connection with any of the matter shall be instituted in the Courts of Punalur only.

18. Termination Clause:

- a. Without prejudice to any other remedy available to the company, in case of default on the part of the vendor in the performance of this contract or in the discharge of any contractual obligations arising out of this contract or if the vendor commits substantial breach of his obligations and such breach is not corrected within 15 (fifteen) days from the date of receipt of the notice specifying the breach, by the contractor, the company may terminate this contract by giving a 30 (thirty) days written notice of intended termination to the vendor.
- b. Notwithstanding anything contained herein above, the company may terminate this contract at any time by giving one month's notice to the Contractor without assigning any reason thereof and without prejudice to the rights of the company to recover any money becoming due and payable to the company under this Contract.
- c. Forthwith on the expiry or earlier termination of this Contract, the Company shall determine the costs of execution, cost of remedying any defects (if any) and the cost of completion of the work (if required). The Company shall be entitled to recover from the Contractor the extra costs, if incurred, after adjusting the same against the Security Deposit made by the Contractor.

On the earlier termination of this Contract due to failure to discharge its duties, the Security Deposit shall stand forfeited by the company

I/We hereby declare that I/we have read and understood the above terms and conditions. The same shall be binding upon me/us upon being declared as the Successful Vendor.

Date:
Place

Company Secretary

2. Scope of Work

The selected agency shall be responsible for the following:

2.1 Design and Development

- Develop a responsive, bilingual website (Malayalam (mandaram font) and English) using the latest Content Management System (CMS) as per Government of Kerala IT policy with Malayalam as default page.
- Ensure compliance with GIGW standards.
- Incorporate a clean, contemporary design with rich content, intuitive navigation, and engaging visuals (e.g. photos of estates, products, and activities).
- Provide a minimum of 30 web pages, including a dynamic homepage and subpages with uniform look and feel.
- Migrate relevant content from the existing website and integrate additional content provided by RPL.

2.2 Features

- The proposed website is intended to disseminate intimation regarding RPL and to provide up to date information.
- Easy-to-use content management interface for in-house updates by RPL staff.
- Integration with social media platforms (e.g., Facebook, Twitter, YouTube).
- Features such as photo gallery, news updates, events, tenders/notices, RTI section, downloads, and contact forms.
- Search functionality, site map, feedback mechanism, and website statistics.
- Security features including SSL certification and protection against hacking/defacement.
- RPL IB room booking system page with payment gateway integration.
- Daily price information display and revision of products.

2.3 Interface Design

- Build clear navigation aids:
- The website shall have clear navigation facility which is easy to use. Users will always be able to easily return to the home page, and to other major navigation points. The basic links that will be present on every page of the site are often graphic buttons which provide basic navigation links, and help to create the graphic identity that signals the user that they are still within the site domain.
- There will be links to the homepage from every page.
- The main menu will be available in every page for better navigation.
- The main sections of the website will be accessible within one click or two/three clicks from home page.
- There will be links to all major social media.
- Web server space with MYSQL database

2.4 Hosting

- Host the website at the State Data Centre (SDC)/cloud, web server space with MySQL database support.
- Facilitate security auditing by a CERT-IN empanelled agency (cost to be borne by RPL).

2.5 Maintenance and Support

- Technical support, updates, and troubleshooting to be included in the project cost.
- Offer training to RPL staff/nodal officers for website administration.

2.6 Content

- RPL will provide content in soft copy (English and Malayalam in Unicode format).
- The agency shall organize content logically with appropriate meta-tagging and labelling.
- Language switching (default page in Malayalam (mandaram font as per Kerala Government norms) and option to choose page in English).

3. Eligibility Criteria

Bidders must meet the following requirements:

3.1 Experience

- Minimum 5 years of experience in website design and development using CMS platforms.
- Proven track record of developing bilingual, responsive websites for government or public sector organizations.

3.2 Technical Expertise

- Proficiency in open-source CMS platforms (e.g. WordPress, Drupal), PHP, MySQL, and Linux-based hosting environments.
- Experience with GIGW compliance and security auditing processes.

3.3 Financial Stability

- Annual turnover of at least ₹5 lakhs in each of the last three financial years.

3.5 Local Presence

- Preference will be given to agencies with an operational office in Kerala.

4. Technical Specifications

Setting up of responsive, Bilingual website in latest version.

Parameter	Requirement
Operating System	Linux
Database	MySQL
Development Platform	Latest Open-Source CMS (e.g., WordPress, Drupal)
Designing Tools	Adobe Photoshop, Dreamweaver, Figma or equivalent
Scripting Language	PHP
Language Support	English (default) and Malayalam (Unicode)
Hosting	State Data Centre, Kerala/cloud
Security	SSL Certification, Firewall, Intrusion Prevention
Access content	Computer system Editable/Mobile friendly

5. Financial Bid

The financial proposal shall include:

1. **Design and Development Cost:** Lump-sum fee for website creation.
2. **Training Cost:** Fee for training RPL staff.
3. **SSL Certification Cost:** One-time fee.
4. Domain and Hosting charges.
5. Any additional charge, if any

Note: Taxes (GST or others) will be applicable as per prevailing rates.

6. Terms and Conditions

- Any taxes and other charges applicable should be included in the qualifying date
- Period of completion 60 days on issue on work order
- The provider rectify all the error based on the report from the company(RPL)
- The payment will be released upon satisfactory completion of the work & non-liability from EDP department.
- The vendor shall be responsible for repairing any damage to the website caused by hacker attacks.
- 100% of payment will be released after the satisfactory completion of the Contract & non-liability from EDP department

6.2 Timeline

- Demo website to be submitted within 45 working days from the date of work order.
- Final website to be live within 60 working days, subject to content submission by RPL.

6.3 Payment Terms

- Payment will be released after the satisfactory completion of work and certified by concern Manager of EDP.

6.4 Security Audit

- RPL will arrange and pay for the security audit by a CERT-IN empanelled agency.
- The agency must rectify errors identified in the audit report at no additional cost.

6.5 Content Submission

- RPL will provide 80% of the content before work begins.
- Delays in content submission by RPL will not penalize the agency.

6.6 Liability

- The agency will not be responsible for website downtime due to client-side misconduct or delays by auditing agencies.

6.7 Intellectual Property

- All designs and code developed remain the property of RPL upon full payment.

6.8 Service Level Agreement (SLA)

- A detailed SLA will be signed post-selection, outlining deliverables, timelines, and support terms.

7. Submission Guidelines

- **Address for Submission:** Rehabilitation Plantations Limited (RPL), Head Office Punalur – 691 305, Kollam, Kerala, India
- **Format:** Hard copy (2 copies) and soft copy (PDF) via email to rplcommercial@gmail.com.
- **Contact Person:** Shan Aliyar, Deputy Manager (Commercial), 9447722113, rplcommercial@gmail.com

8. Additional Notes

- Any additional work beyond the scope will be charged separately, subject to mutual agreement.
- The agency must ensure the website is scalable for future enhancements.
- RPL reserves the right to reject any or all bids without assigning reasons.

Annexure – A*

**FORMAT OF UNDERTAKING, TO BE FURNISHED ON COMPANY
LETTER HEAD WITH REGARD TO BLACKLISTING/ NON- DEBARMENT,
BY ORGANISATION UNDERTAKING REGARDING BLACKLISTING / NON
– DEBARMENT**

UNDERTAKING

To,

The Managing Director
Rehabilitation Plantations Limited
Punalur

We hereby confirm and declare that we, M/s _____, is not
blacklisted/ De-registered/ debarred by any Government department/ Public Sector
Undertaking/ Private Sector/ or any other agency for which we have Executed/
Undertaken the works/ Services during the last 3 years.

For M/s _____ Authorized Signatory

Date:

**To be submitted on company letterhead duly signed and stamped on it.*

Bidder details & Rate break up

SL No.	Particulars	
1	Name of Firm	
2	Nature of bidder (Individual, Proprietary firm, Partnership firm, Public/Pvt. Ltd Company, Others)	
3	Address for communication	
4	Contact Details: Phone No	
5	Email ID	
6	Specify category of the firm (MSME / NSIC / etc.) Year formed/incorporated	
7	Specify whether Software developer	
8	Years of experience in the field	
9	GST Registration No	
10	Any other relevant details to add	
11	Annual Turnover Last FY 23-24 & 24-25	

SL. NO.	PARTICULARS	BASIC PRICE	GST	TOTAL PRICE ALL INCLUSIVE IN (₹)
1	Design & Development			
2	Hosting & SSL Certification			
3	Training			
4	Domain, Hosting charge per year			
5	Other Charges (Specify if any)			
TOTAL				

Sign & Seal