



REHABILITATION PLANTATIONS LIMITED, PUNALUR (RPL)
KOLLAM DIST, KERALA-691305
(A Joint Venture of Govt. of INDIA & Govt. of KERALA)
email: mdrplpunalur@gmail.com <https://www.RPLKERALA.COM>
Phone: +91-475-2222971, +91-475-2222972

RPL/F-3029/2026-27/

dated 24.09.2026

Sub: Expression of interest (EOI) for implementing Cost Accounting System
Ref: Notification dated: 17.08.2026

Expression of interest was invited from leading Cost Accountants/ Cost Accountant Firms for implementing a comprehensive Cost Accounting System in the Company vide notification under reference with last date of submission as 07.09.2026.

On evaluation of the EOI and testimonials received, the following Cost Accountants/Firms are found provisionally eligible and hence shortlisted for the submission of price offers/financial bids. The Shortlisted Cost Accountants/firms may send their price offers for their professional fees in the prescribed proforma (Annexure-II) in sealed envelopes so as to reach us on or before **01.10.2026, 5.00 PM**.

1.Rony Thomas &Co.
Cost Accountants
Pala, Kottayam

2. Adarsh G & Co.
Cost Accountants
Chavadimukku
Thiruvananthapuram

3. BBS & Associates
Cost Accountants
Illom Road,
Ernakulam

4. Benoy Varghese & Associates
Cost Accountants
Kanjikuzhy, Kottayam

5. CKC LLP
Cost and Management Accountants
Chittaranjan Park
New Delhi

The Shortlisted Cost Accountants/firms may also sign the notification issued for inviting EOI (Annexure-I) on every page with seal as acceptance of the Scope of the work and other requirements and submit along with the price bid.

Sd/-
MANAGING DIRECTOR

I. GENERAL INSTRUCTIONS TO APPLICANTS

1. The Price Offers/Financial bids shall be submitted in the prescribed proforma (attached as Annexure-II).
2. The Price Offers/Financial bids will be opened by Managing Director or his authorized representative in his office on **03.10.2026 at 11:00 AM**. In case, a holiday is declared by the Government on the day of opening, the Price Offers/Financial bids will be opened on the next working day at the same time and venue.
3. Applicant/Tenderer/Bidder can seek clarifications, raise queries etc. related to EOI via email to cforplkerala@gmail.com. The clarifications sought or queries raised will be replied within one working day. No clarifications in any other form will be provided.
4. Any amendment/ updates to the EOI or its Terms & Conditions will be uploaded on the tender section of the official website of the company i.e., WWW.RPLKERALA.COM

I/We hereby declare that I/we have read and understood the above instructions and the same will remain binding upon me/us.

Date:

Signature of Applicant with seal

II. GENERAL TERMS AND CONDITIONS

1. The successful applicant/tenderer/bidder shall not assign the sub-contract.
2. The successful Applicant/tenderer/bidder shall provide the services strictly in accordance with scope of work, and other requirements of the Company specifically mentioned in the tender documents/agreement.
3. Last date & time for Submitting the price offer is on or before **5.00 PM on 01.10.2026**. The offers will be opened at **11AM on 03.10.2026**. Offers received after the last date will not be opened.
4. Every bidder must sign with seal the tender conditions and EOI (Annexure-I) on each page as acceptance of the same and to be sent along with the price offer.
5. The successful tenderer/bidder will have to enter into a formal agreement with the company specifying the terms and conditions of the contract in a Stamp Paper worth Rs.200/- within seven days of communication of acceptance of the offer by the Company.
6. The successful tenderer/bidder shall remit a deposit @ 5% of the total value (before tax) as security for the due performance of the contract.
7. The contract shall be binding on both the parties signing the agreement.
8. The rate quoted shall be inclusive of all charges. Any item/charges/fees other than mentioned in the price offer shall not be considered for payment.
9. The rate quoted should be firm. No representation for enhancement of rate once accepted will be allowed.
10. Payment: 90 % of payment due will be released after the satisfactory completion of each work/service. Payment of remaining 10 % will be made on satisfactory completion of the Contract & on receipt of non-liability certificate from all departments.
11. The tenderer/bidder agrees that time wherever specified is the essence of the contract. Implementation of the Work should be successfully completed within the period specified in the work order of the Company. If the successful bidder fails to complete the work/assignment within the specified time, the Company reserves the right to make alternative arrangements to get the work done at the risk and loss of the defaulter and the difference in cost will be recovered from the defaulter through legal means/revenue recovery proceedings/from any amount due to the bidder from the company.
12. Special conditions, if any, written on the EOI or attached with the EOI by the bidder will not be applicable to the contract unless they are expressly accepted by the Company in writing.
13. The Security deposit is liable to be forfeited in the event of any breach of contract by the bidder. In case there is no liability, the security deposit will be released after the satisfactory

completion of the work in all respect and on receipt of non-liability certificate from all departments.

14. If the date of opening of price offers happens to be a holiday, it will be opened on the next working day at the same time and venue.
15. The Company reserves the right to short close / cancel the contract by giving one month notice in its sole discretion as deemed fit without assigning any reason thereof.
16. The non-compliance or failure to provide/complete the service/work as per schedule will be treated as breach of contract and will attract imposition of penalty @ 1% of the balance value of the service/work for the delay of each month.
17. Any dispute arising out of this contract, all suits or other legal proceedings in connection with any of the matter of this work/service shall be instituted in the Courts of Punalur only.

18. Penalty Clause:

The completion period mentioned in work order shall be strictly adhered to by the successful bidder and it shall be reckoned within one week of issue of work order. The work shall throughout the stipulated period of the contract be preceded with all the due diligence and if the successful bidder fails to complete the work within the specified period, he shall be liable to pay compensation at the rate of 1% per week subject to a maximum amount of 10 % of the contract amount. The successful bidder shall before commence the work, prepare a detailed work program which shall be approved by the Company.

19. Termination Clause:

- a. Without prejudice to any other remedy available to the Company, in case of default on the part of the bidder in the performance of this contract or in the discharge of any contractual obligations arising out of this contract or if the contractor/bidder commits substantial breach of his obligations and such breach is not corrected within 15 (fifteen) days from the date of receipt of the notice specifying the breach by the contractor, the company may terminate this contract by giving a 30 (thirty) days written notice of intended termination to the contractor.
- b. Notwithstanding anything contained herein above, the company may terminate this contract at any time by giving one month's notice to the Contractor/successful bidder without assigning any reason thereof and without prejudice to the rights of the company to recover any asset/ material due to the company under this Contract.
- c. Forthwith on the expiry or earlier termination of this Contract/assignment, the contractor/bidder shall, return to the Company all records/materials/equipment (including computer or laptops), belonging to the Company with regard to this Contract. The Company shall also intimate to the contractor a time when it can collect its records/equipment/other items kept in the Company as part of the contract/assignment and the contractor/successful bidder shall collect the same. In the event that the contractor/successful bidder does not collect its equipment by the appointed time, the company shall not be liable for the same thereafter.

- d. Forthwith on the expiry or earlier termination of this Contract, the Company shall determine the costs of execution, cost of remedying any defects (if any) and the cost of completion of the work (if required). The Company shall be entitled to recover from the Contractor the extra costs, if incurred, after adjusting the same against the Performance Security Deposit made by the Contractor.
- e. On the earlier termination of this Contract due to failure on the part of the contractor/successful bidder to discharge its duties, the Performance Security Deposit shall stand forfeited by the company.

20. In case of breach of these conditions, the Company may serve a notice in writing on the Contractor rescinding the contract.

I/We hereby declare that I/we have read and understood the above terms and conditions. The same shall be binding upon me/us upon being declared as the Successful Applicant.

Date:
Place

Signature with seal

Last date and time of Submitting Price Offers	01.10.2026 05.00 PM.
Bids opening date & time	03.10.2026 11.00 AM

Annexure –I

EXPRESSION OF INTEREST (EOI)

To

**IMPLEMENT A COMPREHENSIVE COST ACCOUNTING SYSTEM IN THE
COMPANY**

REHABILITATION PLANTATIONS LIMITED

(A joint Venture of Govt. of India & Govt. Of Kerala)

PUNALUR, KOLLAM DISTRICT, KERALA – 691305

1. LETTER OF INVITATION

REHABILITATION PLANTATIONS LIMITED

(A joint Venture of Govt. of India & Govt. Of Kerala)

PUNALUR, KOLLAM DISTRICT, KERALA – 691305

No. RPL/F-3029/2026

Dated: 17.08.2026

Dear Sir/Madam,

Rehabilitation Plantations Limited, a Government Company primarily engaged in the maintenance of Rubber plantations, invites Expression of Interest (EOI) from leading Cost Accountants/Cost Accountant firms to implement a comprehensive Cost Accounting System in the Company including maintenance of Cost Records mandated by Statutes and other applicable Rules/ Regulations. The assignment aims to establish a structured framework for identification, classification, allocation and reporting of cost information, enabling the company to independently maintain cost records for managerial decision-making and to meet statutory compliance requirements.

The details of qualification criteria, submission requirement, brief objective & scope of work and method of evaluation etc. are deliberated in the following paragraphs. The details are also available on the Company website www.rplkerala.com

Further queries, if any, may be referred in writing to Finance Manager, Rehabilitation plantations Ltd., Punalur 691 305, Kerala or at email cforplkerala@gmail.com

Last date for submission of EOI is 07th September 2026 and the responses may be submitted to the Managing Director, Rehabilitation plantations Ltd., Punalur 691 305, Kerala in a sealed envelope so as to reach by 07.09.2026 17.00 Hrs.

Yours faithfully,

Sd/-

Managing Director

Rehabilitation Plantations Limited

2. BACKGROUND

Rehabilitation Plantations Limited (RPL) is a Joint Venture of Government of India and Government of Kerala, set up in 1976 with the noble objective of rehabilitating the repatriates from Sri Lanka. Being the major holder (60%) Kerala Government is holding the administrative control over the company

The Shastri-Sirima Agreement in 1964 necessitated the repatriation of about six lakhs of people of Indian origin from Sri Lanka. Plantation Scheme, being labour intensive, is one of the most successful schemes implemented by the Government of India to rehabilitate the repatriates.

The Rubber Plantation Scheme for resettlement has its beginning in Kerala with the Kerala Forest Department. The Kerala Forest Department raised its first plantation in Ayiranallur Estate during 1972 and in Kulathupuzha Estate during 1973. In order to mobilize additional finance by way of institutional finance and to relieve the strain on the public exchequer, the Rubber Plantation Scheme of Kerala Forest Department was converted into a limited company 'REHABILITATION PLANTATIONS LIMITED' on 5th May 1976. The authorized capital of the company Rs. 350 lakhs and the paid-up capital as on date stood at Rs.339.27 lakhs. The reserve and surplus accumulated up to 31st March 2025 amounted to Rs.11879.17 lakhs.

Rehabilitation Plantations Limited achieved the target of resettlement of 675 repatriate families of Indian origin from Sri Lanka during March 1983 and another 25 families were absorbed in 1990. The company provides permanent employment to two eligible members of each resettled repatriate family and the total number of workers now employed by the company is about 1,100.

Spread over approx. 2070 hectares of land, the company's plantations in Ayiranallur and Kulathupuzha in Kollam district are rated to be among the best in India.

RPL is India's first plantation Company to get ISO Certification for Quality and Environment Management Systems.

Over the years RPL, has built up a market strategy enabling it to become a market leader in the sale of 60% centrifuged latex with BIS standard. The company sells about 2000 MT of high-quality centrifuged latex per annum.

Value addition to the produce of RPL is carried out at the latex centrifuging factory at Kulathupuzha established in 1984. Presently, there are four centrifuging machines having a daily production capacity of 14MT.

RPL marched ahead in August 1990 in its endeavour to make maximum utilization of the resources available by establishing a Crumb Rubber factory (ISNR) at Kulathupuzha in consultation with the Rubber Board. This Factory produces all grades of Crumb Rubber like ISNR 10, 20 and 50. The annual capacity of the factory is 1800 MT. During 2021-22, a major modernization scheme of this factory was completed, thus paving the way for saving energy, bringing down the use of fossil fuel and contributing towards a cooler earth.

RPL has also started purchasing latex from outside sources for procession of 60%

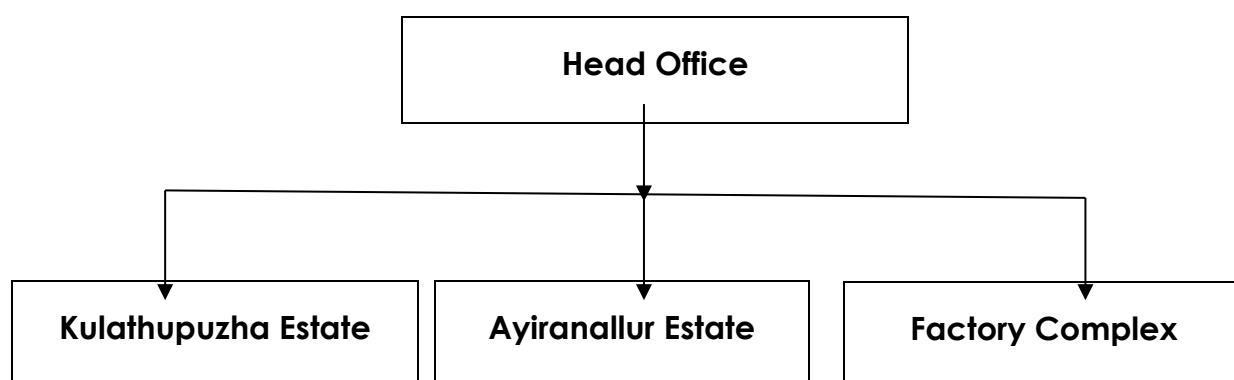
CENEX in order to utilize its capacity to the maximum. Company is now in a position to supply low ammoniated latex (LATZ) aimed at specific markets. Sales also include various forms of dry rubber like Crepe, Skim and Pit. With an aggressive and reliable marketing wing, RPL has gained customers all over the country which include organizations like HLL Life care Limited VSSC having the most stringent quality specification for the procurement of raw-materials in the country. A full-fledged laboratory with imported testing equipments is set up for testing the quality of RPL's products. RPL is also having authorized agents for sale at strategic locations spread all over the country. Today, RPL is enjoying the status of one of the top natural rubber producers in India and the RPL brand has become a synonym for quality and reliability in the Rubber Market.

The Rubber Sheeting Factory of the Company is producing footwear quality sheeting of thickness from 1.5 to 10 mm and mottled sheeting. Export quality sheets are also manufactured in this factory.

The last major replanting activities of the Company commenced during 2001 in both the estates as per schedule and the same has been completed in the year 2016.

3. OVERVIEW OF OPERATIONS

Organisation Structure



RPL is having its registered office at Punalur and two Estates one at Kulathupuzha and the Other at Ayiranallur. A factory complex is situated within the Kulathupuzha Estate for the processing of Latex and manufacturing of other Rubber products. Details of Estates and Factory complex are given below

3.1. Kulathupuzha Estate

Kulathupuzha Estate is situated around 35 kms away from the Punalur town. The Estate is spread around 1300 hectares of leased land along the Thenmala-Kulathupuzha road. The replanting activities of the estate have been completed in the year 2017-18. In 31.01 hectares, cashew plantations are also maintained as these areas are not suitable for rubber. The area-wise details are

Sl. No.	Description	Area
1.	Rubber Plantation (mature)	1153.96 Ha.
2.	Rubber Plantation (immature)	65.74 Ha.
3.	Cashew Plantation	59.26 Ha.
	Total Plantation	1278.96 Ha.

The Estate Comprises of Six units (Rubber plantation) and the unit-wise details are furnished below

Unit	Total Area (Ha.)	Mature Area (Ha.)	Immature Area (Ha.)
1.	160.28	160.28	NIL
2.	263.72	211.98	51.74
3.	191.47	191.47	NIL
4.	220.14	220.14	NIL
5.	217.66	213.66	4.00
6.	166.43	156.43	10.00

3.2. Ayiranallur Estate

Ayiranallur Estate is situated around 10 kms away from the Punalur town. The Estate is spread around 750 hectares of leased land and the planted area is around 700 hectares. The area-wise details are

Sl. No.	Description	Area
1.	Rubber Plantation (mature)	674.34 Ha.
2.	Rubber Plantation (immature)	3.41 Ha.
3.	Cashew Plantation	13.67 Ha.
	Total Plantation	691.42 Ha.

For administrative convenience, the whole area is divided into three units. The unit wise details are as below

Unit	Total Area (Ha.)	Mature Area (Ha.)	Immature Area (Ha.)
1.	263.78	263.78	NIL
2.	177.23	173.82	3.41
3.	236.74	236.74	NIL

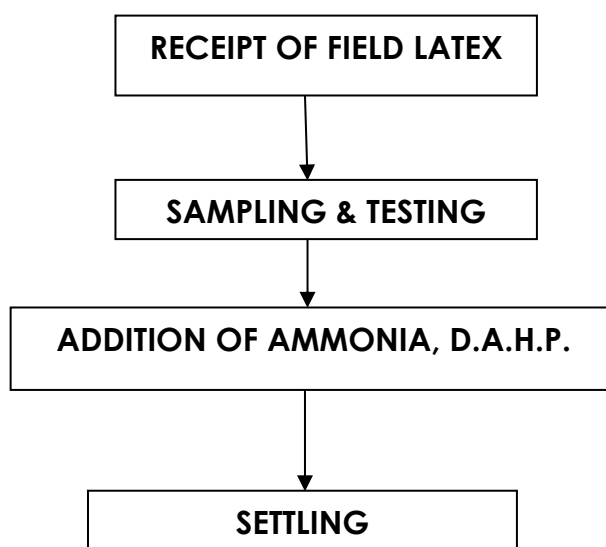
Besides the plantation, RPL have a nursery for the development of high yielding clones. A considerable income is generated every year on sale of seedlings

3.3. Factory Complex

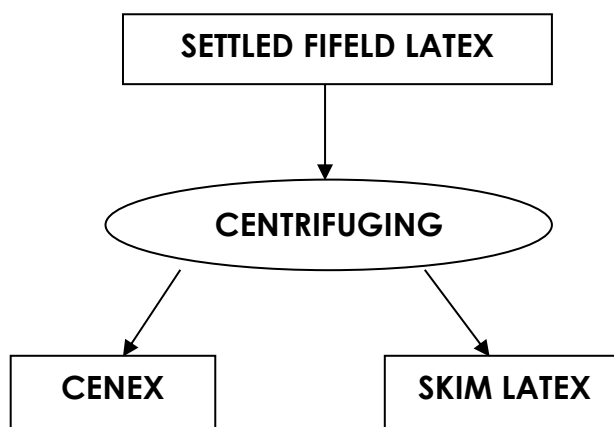
As a project of related diversification, factories were started by way of forward integration. In the year 1984, Latex centrifuging factory (LCF) was commissioned with an intention to process the field latex collected from the plantations to produce CENEX which is an industrial raw material for the manufacturing of condoms, balloons, mattresses, gloves, etc. In 1990, Crumb Rubber Factory was commissioned for the production of Crumb Rubber from the Centrifuging waste/ Skim crepe. A Rubber sheeting factory was commissioned in the year 1997 for the manufacturing of different quality of Foot wear quality (FWQ) Sheets. All the three factories are situated in the same area and jointly known as Factory Complex.

The Latex Centrifuging Factory is capable of processing of 6.4 to 14 MT field latex per day and produces 60% concentrated latex of BIS specification. Special grade latex also produced in this factory as per the requirement of Customers like HLL Life Care Ltd., etc. As the present production of field latex is low due to hostile climate the factory is running below capacity. The process flow chart of the LCF is shown below

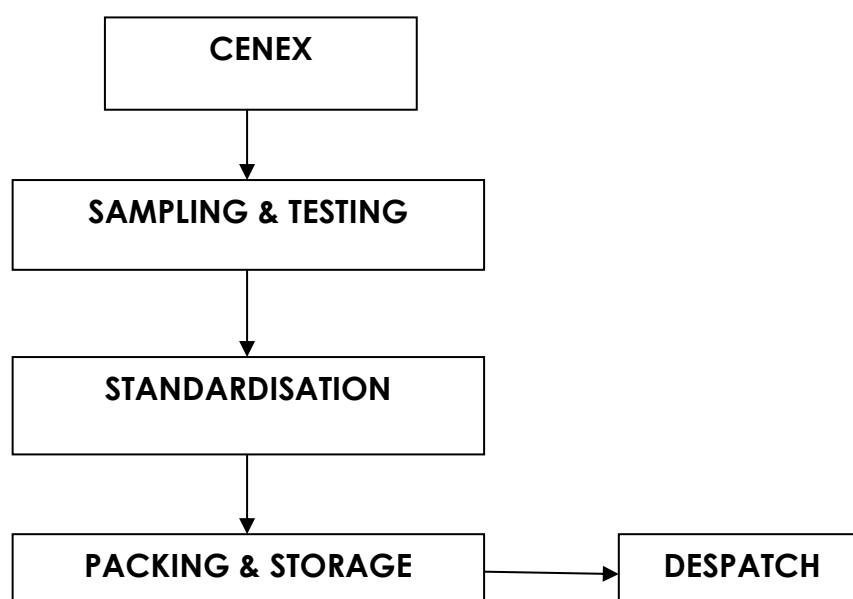
Stage-1



Stage-2



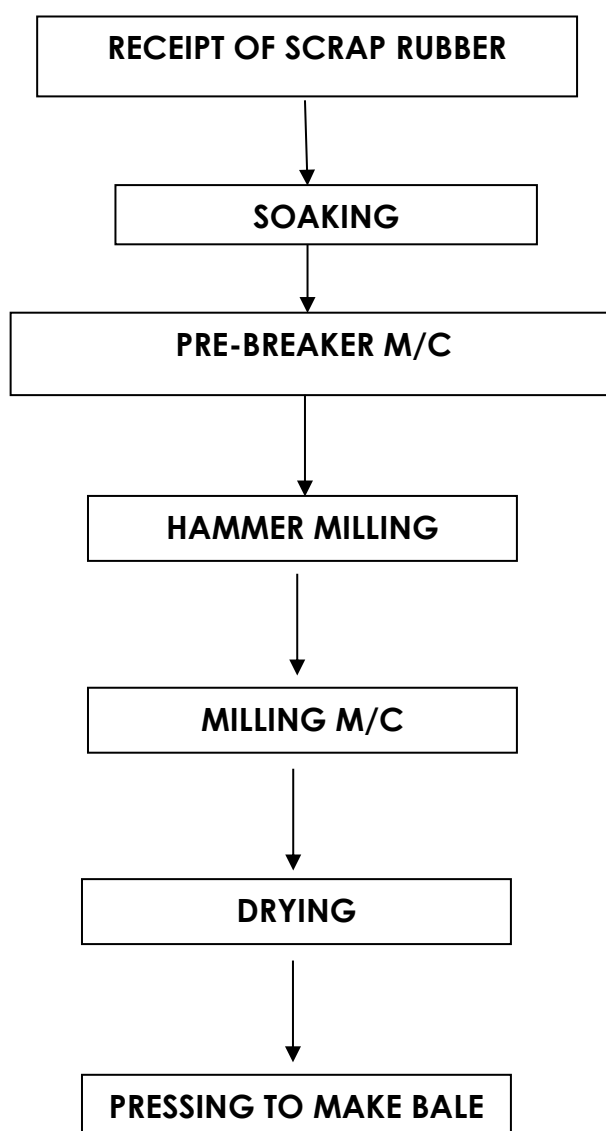
Stage-3



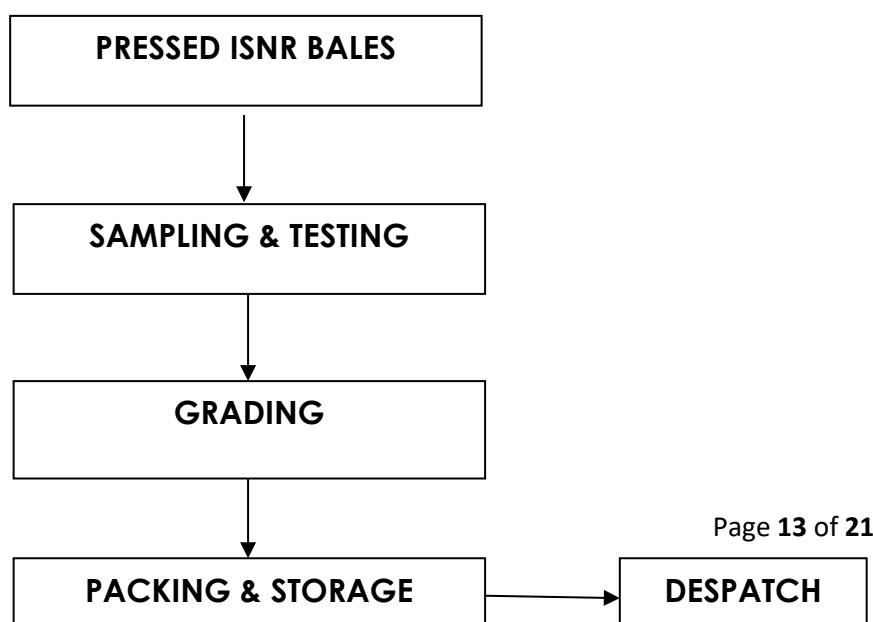
The Skim latex can also be sold as Skim crepe after De-ammonization, Coagulation, milling to sheets and drying.

Crumb Rubber Factory (ISNR Factory) is set up for processing the scrap rubber. The Factory is capable of producing 6 MT ISNR per day. The factory produces different grades of ISNR (Indian Standard Natural Rubber) like ISNR, 10, 20, 50, etc. This factory is also presently running below capacity as most of the material is being sold as scrap directly to market when direct selling seems more economical than selling as ISNR after processing. The process flow chart of the ISNR Factory is shown below

Stage-1



Stage-2



Rubber Sheeting Factory (RSF) is commissioned in the year 1997 with a view to manufacture Industrial sheets. The main products manufactured are plain rubber sheets, insertion rubber sheets and mottled sheets of different colours. Annual production capacity of the Rubber sheeting factory is 450 MT. ROCASIN sheets are also being manufactured in the Rubber sheeting factory. ROCASIN sheets are used in Rockets for insulation purpose and the major customers for the ROCASIN sheets are VSSC and L&T defence.

The Factory complex is having a 11 KV Electric Sub Station to receive power from KSEB through 630 KVA transformer and also have a 500 KVA DG SET for captive generation. The process flow chart of Rubber Sheeting Factory is attached as Annexure

3.4. Road and other infrastructure

All the area of Estates and Factory are well connected by roads. All the labour tenements are electrified and provided with all basic amenities. One estate hospital each is functioning at both the estates with the service of doctor, nurse, pharmacist and ambulance for the wellbeing of workers. Residential quarters also provided for the staff and officers at Kulathupuzha and Ayiranallur estate. Besides these, Tamil medium Government schools and a Government ITI (Industrial Training Institute) are also functioning in the estates at company buildings for the education of wards of the workers. School bus facility is also being provided by the company for those who are studying in schools of nearby locality.

3.5. Administration and Accounts

Registered office/Head Office is situated at the heart of the Punalur Municipal town adjacent to KSRTC Bus station. The office is headed by the Managing Director of the Company and he is assisted by various functional heads viz. Finance, Personnel, Commercial (Purchase & Sales) and Engineering. An internal Audit wing is also functioning at head office under the control of Company Secretary.

The Factory Complex and Estates are headed by Managers. Deputy Managers and Assistant Managers are also there in the managerial Cadre to assist the Managers. The Company Secretary, functional heads at HO and Managers of Estates and Factory are directly reporting to Managing Director.

The Estates at Kulathupuzha & Ayiranallur and Factory are considered as primary accounting units. Financial statements are being prepared at the level of each primary accounting unit and got consolidated at head office level. One Head Accountant each is working at Estate Office and Factory to oversee the works related to Accounts. Similarly at Head Office, an Accounts department is functioning under the control of Finance Manager. The Company is presently using the Tally Software for the accounting and preparation of Financial Statements. An

ERP Software is also being developed which is expected to be go-live by 1st Jan 2027.

Around 1100 employees (980 workers+120 staff) are presently working in the Company against a sanctioned strength of 1620 employees (1400 workers + 220 Staff)

4. OBJECTIVES & SCOPE

The objective of the work is to study the existing system of the Company and to propose and implement a comprehensive cost accounting system with a view to meet the statutory compliance requirements and to utilize its resources viz. financial resources, manpower, other Assets etc. effectively.

4.1. Objective

The objective of the engagement is to conduct an AS-IS Study of the existing operational, accounting and reporting systems of Rehabilitation Plantations Limited (RPL) and develop a Cost Records Maintenance Framework in accordance with:

- Companies Act, 2013
- Companies (Cost Records and Audit) Rules, 2014
- Applicable Cost Accounting Principles and Best Practices

The assignment aims to establish a structured framework for identification, classification, allocation and reporting of cost information, enabling the company to independently maintain cost records for managerial decision-making and statutory compliance purposes.

4.2. Scope of Work

A. AS-IS Study and System Review

The following activities shall be undertaken:

- Detailed study of the existing operational, expenditure capture, accounting and reporting systems.
- Understanding plantation, production, processing and support activities of the Company.
- Review of the existing Tally accounting structure, Chart of Accounts and reporting framework.

- Identification of major activities, cost centers, cost elements and cost drivers.
- Assessment of current practices for capturing quantitative and financial information relevant to cost accounting.
- Review of existing management information and operational reports.
- Identification of gaps between current practices and the requirements of a structured cost records system.

B. Development of Cost Records Maintenance Framework

The following framework shall be developed:

- Identification and classification of cost elements including:
 - Direct Materials
 - Direct Labour
 - Direct Expenses
 - Welfare Expenses
 - Utilities and Services
 - Administrative Overheads
 - Selling and Distribution Overheads
- Development of a suitable Cost Center Structure covering plantation, processing and support activities.
- Identification of key cost drivers and responsibility centers.
- Development of cost allocation and apportionment principles for common costs.
- Recommendations regarding quantitative and financial data required for cost accounting.
- Review of existing Tally structure and recommendations for ledger mapping and cost information capture.
- Development of a framework for preparation and maintenance of cost records.
- Recommendations on roles, responsibilities and internal controls required for maintenance of cost records by the company.
- Preparation of an implementation roadmap for adoption of the framework.

5. VENUE & DEADLINE FOR SUBMISSION OF EOI

Proposal, in its complete form in all respects as specified in the EOI, must be submitted to RPL at the address specified herein earlier. In exceptional circumstances and at its discretion, **RPL may extend the deadline for submission of**

proposals by issuing an amendment to be made available on the RPL website, in which case all rights and obligations of RPL and the bidders previously subject to the original deadline will thereafter be subject to the deadline as extended.

6. VALIDITY OF OFFER

The offer for EOI as per this document shall be valid for a period of three (3) months initially which may be extended further if required by RPL.

7. QUALIFICATION CRITERIA

Following will be the minimum pre-qualification criteria. Each eligible Cost Accountant/ Cost Accountant firm should possess all the following pre-qualification criteria. Responses not meeting the minimum pre-qualification criteria will be rejected and will not be evaluated.

	Pre-qualification Criteria	Supporting Compliance document
1.	The applicant shall be a Cost Accountant in practice/ Firm as per the Cost and Works Accountants Act 1959.	Copy of Certificate of practice/ copy of Certificate of Registration of firm, if any.
2.	The Cost Accountant/Firm should be in the business of providing similar services for at least 03 years as on 31.07.2026.	Certificate by Authorized Signatory of the Bidder's firm.
3.	The Bidder shall have experience of providing two similar completed services to Central Govt./ State Govt./PSUs/reputed private companies in India.	Copy of Work Order / Contract/Successful completion certificate.
4.	The firm should not be blacklisted by any Central Govt. / State Govt. / PSU/Govt. Bodies	Certificate signed by the Authorized signatory.
5.	PAN No. / GST Registration Certificate	Copy to be enclosed.

8. EVALUATION CRITERIA

- (a) Screening of EOIs shall be carried out as per eligibility conditions mentioned in this document and based on verification of testimonials submitted
- (b) EOI will be evaluated for short listing inter alia based on their past experience of handling similar type of project, strength of their man power, etc.
- (c) Short listed agencies will be issued Bid Documents and asked to submit their price proposal.

A pre-Bid meeting will be conducted at the registered office of the Company at Punalur on **01.09.2026, 11.00 Hrs.** to clarify any questions or concerns that prospective bidders may have regarding the solicitation documents, including the terms of reference, scope of work, evaluation criteria, and contractual conditions.

9. CONDITIONS UNDER WHICH EOI IS ISSUED

The EOI is not an offer and is issued with no commitment. RPL reserves the right to withdraw EOI and or vary any part thereof at any stage. RPL further reserves the right to disqualify any bidder, should it be so necessary at any stage.

10. TIME SCHEDULE

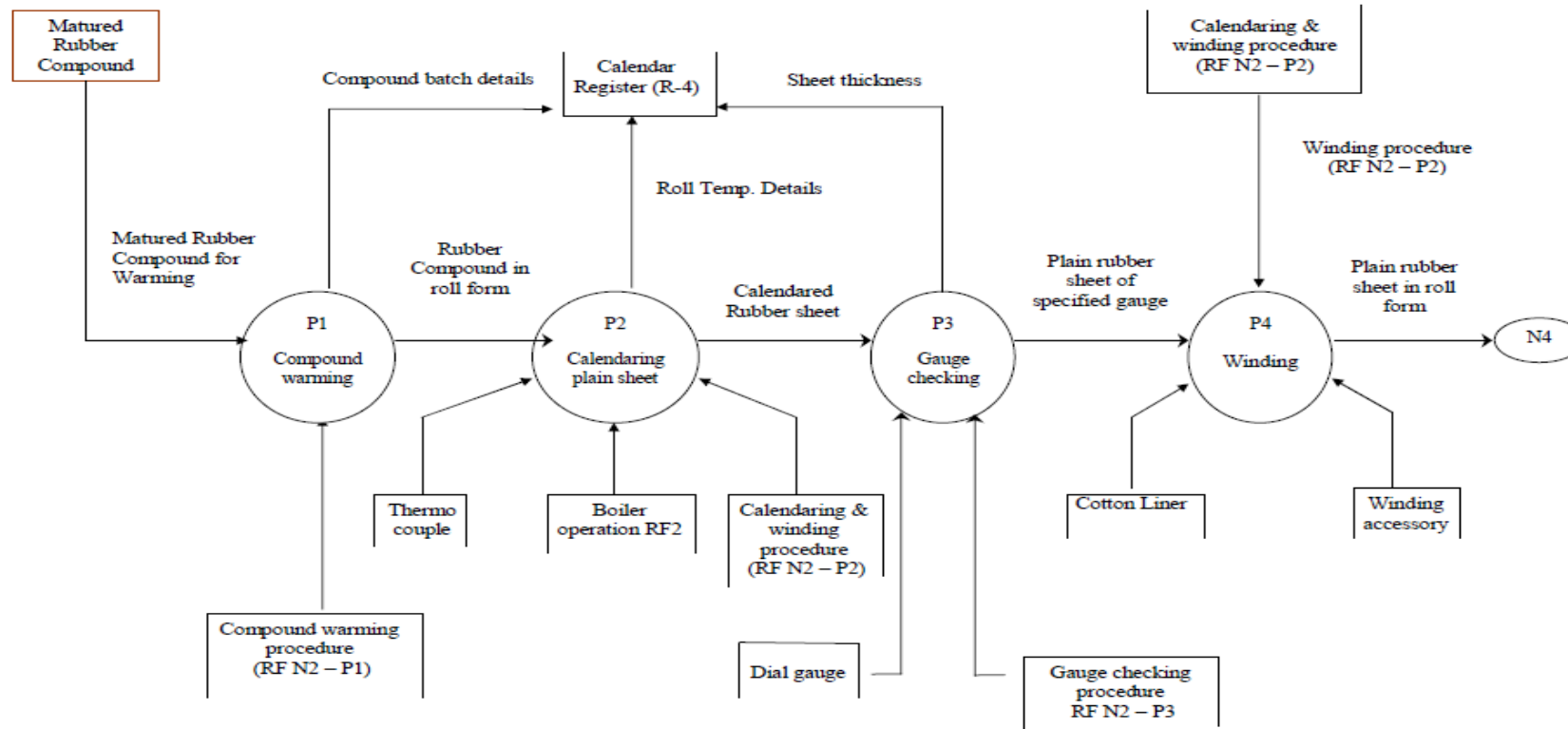
A draft proposal shall be submitted within two months of the date of signing of agreement. RPL will offer its comments on the draft proposal within 15 days from the date of submission of draft proposal. The Cost Accountant/Firm shall submit the final proposal within three months of the date of signing of agreement, after taking into account the comments and other factors, if any.

11. LAST DATE OF SUBMISSION OF EOI

The last date of submission of EOI is **07.09.2026 05.00 PM**

REHABILITATION PLANTATIONS LIMITED, PUNALUR
RUBBER SHEETING FACTORY MANUAL

RSF-N2
PROCEDURE FOR PLAIN SHEET CALENDERING
FLOW DIAGRAM (LEVEL-2)



PREPARED BY	VERIFIED BY	APPROVED BY	ISSUED BY	ISSUE No.	REVISION No.	DATE
MANAGER (FACTORY COMPLEX)	MR	MD	MR	1	0	19th May 2017

Annexure –II

PROFORMA FOR PRICE OFFER/FINANCIAL BID

SL No.	Particulars	
1	Name of Cost Accountant/ Firm	
2	Nature of Applicant (Individual/Firm/LLP)	
3	Address for communication	
4	Phone No	
5	Email ID	
6	GST Registration No	
7	PAN	
8	Any other relevant details to add	

SL.NO.	Description of Work/Service	BASIC PRICE	GST	TOTAL (₹)
1	AS-IS study and Development of Cost Records Maintenance Frame work			
2	Design & Development of MIS reports required for performance evaluation and internal Control (including providing assistance for capturing of Cost data and generation of reports in the proposed ERP software)			
3	Other items (please specify)			
TOTAL				

Sign & Seal

Annexure –III

**FORMAT OF UNDERTAKING, TO BE FURNISHED ON LETTER HEAD WITH
REGARD TO BLACKLISTING/ NON- DEBARMENT**

UNDERTAKING

To,

The Managing Director
Rehabilitation Plantations Limited
Punalur

We hereby confirm and declare that we, M/s _____, is not blacklisted/ De-registered/ debarred by any Government department/ Public Sector Undertaking/ Private Sector/ or any other agency for which we have Executed/ Undertaken the works/ Services during the last 3 years.

For M/s _____

Authorized Signatory

Date:

**To be submitted by Cost Accountant/firm on letterhead duly signed and stamped.*